



Interstate Faculty Knowledge and Skills Area Teams

Together, the members of the Interstate Faculty Knowledge and Skills Area Teams represent the academic center of the Interstate Passport®. They are responsible for ensuring that the Passport Learning Outcomes (PLOs) represent the best thinking about what students should learn through their lower-division general education experience, and that the Proficiency Criteria are examples of classroom best practices for teaching and assessing those outcomes.

Thus, in selecting its representatives on the interstate faculty area teams, Interstate Passport Network member institutions in each state are encouraged to select individuals that possess, or are willing to cultivate, the following characteristics:

1. Desire and capacity to serve with passion and commitment to Interstate Passport's innovative mission and goals;
2. Requisite knowledge and expertise as a faculty member in one or more of the knowledge/skill areas covered by the team;
3. Aware of and active in higher education's change agendas at the state, regional, and national levels related to student learning outcomes, assessment, general education and/ or transfer innovations;
4. Willing to contact, network and engage in conversation with faculty members at other in-state Network institutions about the PLOs and PC and, as a plus,
5. Willing to network and engage with faculty at non-member institutions about the academic quality and student benefits of the Passport.

Commitment

One Interstate Faculty Knowledge and Skills Area Team is appointed by the Passport Review Board (PRB) for each of Interstate Passport's nine knowledge/skills areas in lower-division general education. Each team will be convened on annual basis to check in on the implementation of the PLOs and discuss current trends in its own knowledge and skill area. Each team is responsible for reviewing and, if necessary, revising the PLOs and PC for its own knowledge or skill area on a regular five-year schedule. A team can also be convened in the interim by the Passport Review Board to consider specific concerns or issues as described in the *Procedure for Modifications to the Passport Learning Outcomes and Proficiency Criteria*. Team meetings may involve in-person, online, and/or conference calls. Team members are expected to collaborate with faculty at the other Network member institutions in their states, and at their own institutions, on ideas and reviews of potential modifications of the PLOs and PC.

Composition and Selection

Each team is initially comprised of two faculty representatives – one two-year and one four-year -- from each Network member state. Team members are chosen by the member institutions in each state in a

process decided together by those institutions and coordinated by their Passport State Facilitator. If the size of the teams becomes unmanageable as the Network grows, this selection process may be modified by the Passport Review Board.

Term of Service

Team members are appointed by their states for five-year terms and may be re-appointed by their states. A team member can be removed and replaced by the state process that appointed that member for failure to participate in the activities of the team.

Role of the Interstate Faculty Team Chair

The team's Chair, appointed by the Passport Review Board for a term of five years, convenes all meetings of his/her team and establishes—within the guidelines set by the PRB (*as referenced above*)—the procedures and schedule by which the team will review its PLOs, the proficiency criteria, and/or other related matters. The Chair serves as the official spokesperson to the PRB on behalf of the related team. The Chair may be asked by the PRB or staff to speak to external audiences about topics related to the specific knowledge and skills area or the Passport Learning Outcomes more broadly as well. If the individual serving as Chair must resign from these responsibilities or fails to carry out his or her responsibilities in a timely manner, the Board will appoint a new Chair from the existing team members to complete the term. Team Chairs may be reappointed.